

Course Selection (step by step)

When you apply for Exchange Student Program as a College level exchange student, one of the most important things is to choose courses you would like to study during the exchange program. NTU's course selection is now an online system. Please refer to NTU's *Handbook* to follow the procedures. Or you can use easier and simpler way to choose your courses following the procedures below.

Here, we strongly suggest that you select courses as many as possible and later on you can decide to drop the courses in which you do not feel much interest after you have attended the lectures.

However, we cannot guarantee that you can choose all the courses you want to take as there are some restrictions on each course based on each College's or Department's policy.

For online course selection, please give yourself some time on the information below and learn how to use it.

1. **When to start course selection** → refer to <http://www.aca.ntu.edu.tw/eaca2007/> and click on Calendar (find key word: first stage course selection begins)
2. **Where to find courses conducted in English** → refer to <http://www.aca.ntu.edu.tw/eaca2007/> and click on Curriculum-> Course Catalogs->Courses conducted in English; General Courses (mainly taught in Chinese) etc.

Note: Each course is given a number, which indicates how they are classified. You can see number 1, 2 and 3.

Separately, each number stands for:

'1' -- There is no upper limit of the number of students in the course. You are free to add the course online.

'2' - The Instructor's authorization is required in order to add the course.

'3' - The waiting list will be taken until further notice.

3. **How to get into the online course selection system** → refer to <http://www.aca.ntu.edu.tw/eaca2007/> and click on Curriculum--> Course Catalogs-> Course Selection--Click on the 4th Digit of your Student ID [1.2.3](#) [4.5.6](#) [7.8.9.A.B](#) (refer to Admission Letter or Welcome Letter mailed to you)--> system entered and enter the account and code [the Account is your student ID and the Code is primarily set as a + MM + DD (a + Birth Month 2 digits + Birth Date 2 digits), you can reset the code after you log in]

Online Course Selection System only opens at some specific periods for students to (1) enter the serial number of their chosen course, (2) check their 1st selection result, (3) add/drop courses and (4) check their 2nd selection result.

When the system opens, each period usually lasts for 4~5 days. Students need to enter the serial number of their chosen course, the course full name and relevant credit. Course information

will later appear, and students need to make sure the course information matches what the courses they look up in the course catalogue.

Then the system closes, it will start to randomly pick the courses for the students and reopen again for students to check the selection result. Once students know their result, they can decide to add or drop courses, again, following the same procedure in the Online Course Selection System.

The system closes again and the result comes out a few days later. Students will know if they have selected all the courses they want.

So far, this is all ONLINE and by the time, if you cannot select the courses you want, there is one more way to get what you want but this is dependent on the lecturer's decision. A Course selection sheet will be needed, but not recommended.

Thus, students really need to pay attention to the NTU calendar and remember these critical days. The Online Course Selection System is divided into two periods. The first period usually lasts for 4~5 days, you have to choose courses within the period. We advise you to choose the courses online once it starts so you may get the ones you like although the system randomly picks the choosers.

On the second period, usually after each semester starts, you can do it online again to add or drop the courses. Steps are as the same as mentioned above.

Step by step to do course selection using online system

Remember to make a course table for the courses you want to take before the online system starts even your chosen courses may appear to have time conflict. Once you have the course serial number and the names, you can log in the system and start to enter course information. Once you have done the data entry, the next step is wait for a few days and then check your course selection result. This means you need to pay attention to the calendar to know when the result will come out and know what courses you chose earlier are not selected by the system. Even the course you choose may have conflict, you still can select them you need to know the courses serial number, course name

1. Key in <https://if190.aca.ntu.edu.tw/default.asp?lang=tw>
2. Choose English version

國立臺灣大學教務處
National Taiwan University
Office of Academic Affairs

電腦選課系統 (Course Selection System)
100學年度第1學期

[選課注意事項](#)
[研究生線上英文選課注意事項](#)
[進階英語選課注意事項](#)
[選課人數查詢](#)
[選課教學網\(影音版\)](#)

[English Version](#)

初選第二階段

[問答集](#) [操作說明](#)

8/30(二) ~ 9/1(四) 開放時間：每日 09:00-次日03:00
9/2 起處理有人數限制課程分發及擋修衝堂事宜
選課分發的順序與您進入電腦選課系統的時間無關，如遇系統上線人數已滿請稍候再使用
[進入 初選第二階段](#)

預訂 9/4(日)下午3時開放查詢第二階段選課結果

加退選

[網路加退選專區](#) [加退選詳細時程](#) [特殊情況教師同意加簽說明](#)

9/13(二), 9/15(四), 9/16(五) 每日 09:00-次日03:00
9/17(六) 09:00-12:00

3. Choose “preliminary course selection” bottom

國立臺灣大學教務處
National Taiwan University
Office of Academic Affairs

電腦選課系統 (Course Selection System)
first Semester 2011

[Course Select Notice](#) [Chinese Version](#)

Preliminary course selection, Stage 2

[Q & A](#)

8/30(Tue) ~ 9/1(Thu) Open Time: daily 09:00-03:00
9/2 Start-up date for handling matters of final delegation of courses with a maximal number of students allowed, courses restricted due to various limitation, as well as eliminating course schedule redundancies.
[Click to Preliminary Course Selection Stage 2](#)

Course Add and Drop

9/13(Tue), 9/15(Thu), 9/16(Fri) daily 09:00-03:00
9/17(Sat) 09:00-12:00
9/19 (Mon), 9/20(Tue), 9/22(Thu), 9/23(Fri) daily 09:00-03:00
9/24(Sat) 09:00-12:00
9/25(Sun) Course Drop only

4. Key in your student ID number and 5 digit code (a + mm + dd)



計算機及資訊網路中心帳號認證系統

臺大首頁

計算機中心首頁

計中作業組首頁

計中常見問題

計中留言板

行事曆

臺大地圖

您將使用的系統為：

網路選課系統

如果對於該系統有任何疑問，請來信[信指教](#)或電洽 33662388轉分機204,205; 轉分機402~409; 遠教衛宣撥33662984~5 與管理者 註冊組, 研教組, 進教組 聯絡。

Student number

Code 密碼:

帳號密碼重要資訊：
[學生\(新生\)](#) | [學生\(舊生\)](#) | [教職員工](#)
[帳號相關](#): [更改密碼](#) | [申請帳號](#)
 如果對於帳號密碼有任何疑問，請來信計資中心或電洽33665022。

校內最新公告

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- ▶ [【光電科技學程】100學年度第1學期招生公告 \(8/29/2011\)](#)
- ▶ [駐校留美諮詢 \(8/29/2011\)](#)
- ▶ [大三同學擬申請提前一年畢業並報考碩士班甄試入學者請注意 \(8/29/2011\)](#)
- ▶ [100年度新進教師研習營如期舉行 \(8/29/2011\)](#)
- ▶ [8/31\(三\)總圖書館四樓多媒體服務中心閉館維護通知 \(8/29/2011\)](#)

5. Choose English version and enter the required course information. Below shows the sample list of the courses selected by a student.



電腦選課系統 Course Selection System

== 初選第二階 == [Chinese] [English]

加選
退選
匯入課程
查詢選課人數
時間表
離開本系統

學號: A00641201 姓名: 葉麗亞 可選學分上限: 21
 健康體適能(或體育一)已修及格學分數: 0 專項運動學群(或體育二三四)已修及格學分數: 0

*一年級學生、外轉生之國文課程依「華語文能力檢測」之成績補班並直接帶入選課權中，不接受加選或換班，若將已帶入之國文課程退選，則須至明年始得修習國文課程
 進階英語請勿在此加選，請由「進階英語選課注意事項」進入其選課系統!!

選課紀錄									
流水號	課號	班次	組別	課程名稱	學分	授課老師	上課時間	志願序	備註
10339	FOOD8001	02		專題討論	1	羅翎禎	M7 M8	1	(變更)
13352	Biot8002			幹細胞生物學	3	李宜書	R5 R6 R7	2	(變更)
19500	HORT2002	01		園藝技術一	2	李國輝	T5 T6	3	(變更)
19909	FOOD7001	01		專題討論	1	謝淑貞	M7 M8	4	(變更)
31505	HORT3008			蔬菜果樹一	3	李國輝	M1 W@ W5	5	(變更)
40078	PPM5048			細胞生物學特論	3	沈清耀	F8 F9 FA	6	(變更)
59657	Biot5007			進階動物生物技術	3	宋麗英	W2 W3 W4	7	(變更)
71941	PPM5053			分子生物與細胞學	2	沈清耀	F2 F3	8	(變更)

黑色字體: 已確定選上的課
 藍色字體: 表示已登記, 需等分發後才確定是否選上
 * 有先修規定的課程, 將於本階段結束後進行擇修處理。

6. Choose time table



Course Registration	Course De-registration	Import Course	Course Info	Time Table	Log off
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Student ID number: A00641201 Name: 茱麗亞 Maximum Credits: 21

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Please do not select Advanced English courses in this system; please refer to website home page of the Audio Visual Education Center.

Course Selection List

Serial number	Curriculum number	Course section	Lab. Grp.	Curriculum name	Credits	Instructor	Course schedule	Priority	Remark
10339	FOOD8001	02		Seminar	1	LO - YI-CHEN	M7 M8	1	(modify)
13352	Biot8002			Stem Cell Biology	3		R5 R6 R7	2	(modify)
19500	HORT2002	01		Horticultural Techniques (I)	2	LI,KUO TAN	T5 T6	3	(modify)
19909	FOOD7001	01		Seminar	1	SHU-CHEN HSIEH	M7 M8	4	(modify)
31505	HORT3008			Deciduous Fruits (I)	3	LI,KUO TAN	M1 W@ W5	5	(modify)
40078	PPM5048			Current Topics in Cell Biology	3	TANG-LONG SHEN	F8 F9 FA	6	(modify)
59657	Biot5007			Advanced Animal Biotechnology	3		W2 W3 W4	7	(modify)
71941	PPM5053			Molecular and Cell Biology	2	TANG-LONG SHEN	F2 F3	8	(modify)

Letters in Blue : Registered but not yet confirmed, Letters in Blue : Registered but not yet confirmed.

* If there is a prerequisite course, and you have not taken it, the course will be automatically deleted after the ADD/DROP period.* prerequisite course information can be found at Limits on Course-adding/dropping column of NTU online course information website.